



# PEI Disaster Financial Assistance Program

## Clean Up Log

Hurricane Fiona (2022)

Applicant Name: \_\_\_\_\_

Please use this form to document the time and costs spent on cleaning up the impacted property.

As soon as it is safe to do so, take pictures and video of the damage, both of the building and its contents, for insurance and/or government assistance claims. Make sure you take the photo from a distance that clearly shows the damage and context. For example, be sure to show the whole tree and driveway.

**Residential applicants:** Clean up hours are calculated using minimum wage up to a maximum amount per application. You may also claim the cost of hired labour (contractors or other professionals) or the cost of renting equipment needed to do the clean-up.

**Small Business/Not-for-Profit:** Clean-up hours are calculated based on the hours worked by your employees and/or by reimbursement of the cost of other contractors or professionals hired to clean-up to a maximum amount per application. You may also claim the cost of renting or buying equipment needed to do clean-up.

If required, we will be in touch to schedule a damage assessment in the file review process. You do not need to wait to document your clean up.

When and where possible, damaged contents should not be thrown away until a damage assessment has been done. If items must be thrown away, the applicant must take pictures of the items.

For structural damage, if the repairs must be done before the damage assessment, please take pictures of the damage before it is repaired with dated photos.

If you have rented or hired equipment to assist you with cleanup, keep receipts or invoices. You must provide these receipts with your documentation. Total amounts paid to contractors may not all be eligible under this program

Please Note: You will have the opportunity to upload your receipts/invoices in the next stage of the application process. You do not have to upload anything at this stage, however you will be required to submit receipts/invoices as part of the program.

Date	Name of Family Member or Volunteer OR Name of Employee Name of Contractor	Hours Worked OR Dollar Amount of Invoice (if known)	Description of Work



PEI Disaster Financial Assistance Program

**Clean Up Log**

Hurricane Fiona (2022)

Total Clean Up Hours:			
Total \$ amount from invoices or receipts:			