



## BC Fires

### Support to Small Business and First Nations Cultural Livelihoods Program

#### *Supporting Documentation Required to Apply*

In order to participate in Phase 2 of the BC Fires Support to Small Business and First Nations Cultural Livelihoods Program, the business or individual will need to supply documentation from each of the following categories. Please note additional documentation may be requested during the review process.

**Please provide a copy of one document from each column:**

#### **Financial**

*Please provide most recent statement of the following:*

- For small businesses operating for less than one year and for First Nations Cultural Livelihoods, please complete the *Schedule of Revenue and Expenses* ([www.redcross.ca/crc/documents/SSB-Schedule-of-Revenue-and-Expenses.xlsx](http://www.redcross.ca/crc/documents/SSB-Schedule-of-Revenue-and-Expenses.xlsx))
- T1 General Income Tax Return (personal) showing business income
- T2 Corporation Income Tax Return
- T2125 Statement of Business or Professional Activities
- Schedule 5 – Tax Calculation Supplementary – Corporation Form
- Schedule 427 – British Columbia Corporate Tax Calculation Form

Please call or email for support with any unique circumstances with providing standard documentation :

**Email:** [BCSmallBusinessSupport@marsh.com](mailto:BCSmallBusinessSupport@marsh.com)

**Phone the Helpline:** 1-855-999-3345

#### **Licensing**

- Business License
- Professional License
- BC Registration
- Other Provincial or Federal license
- Farm Registration Number
- Agricultural License
- Trapper License number
- AGR-1 Statement of Farm Support Payments
- For First Nations Cultural Livelihoods: Copy of an invoice or bill from third party for goods or services purchased by the small business or individual, referencing the name of the business or individual and purchased within the last 12 months
- For First Nations Cultural Livelihoods: Copy of a receipt provided to a client or customer for goods or services sold by the small business or individual, referencing the name of the business or individual and sold within the last 12 months

***To protect your privacy, please black-out or cover any Social Insurance (SIN) numbers or other sensitive personal information on your submitted document.***

## How to submit your documentation

After you have completed the application, **remember that you need to submit supporting documents as well, even if you submitted the application form online.** Find your supporting documents and make a copy to submit along with the application (please keep your originals).

You can submit your application form online, or send it in along with your supporting documents in one of the following ways:

**By Mail:**

Marsh Canada  
Attention: Nancy Pratt  
#800 - 550 Burrard Street,  
Vancouver, BC V6C 2K1

**By Fax:** 1-416-815-3618

### Need help?

If you have any questions or require assistance, please contact:

**Email:** [BCSmallBusinessSupport@marsh.com](mailto:BCSmallBusinessSupport@marsh.com)

**Phone the Helpline:** 1-855-999-3345